

ASGK December Board Meeting

December 16, 2025

JFC Library

Attendants: Sarah, Jen, Tara, Julia, Lori, Michelle, Amina, Lauren

Meeting called to order. Start time 12:18

President:

- Welcome to our new board members! Lauren Johnston: Secretary, and Michelle McCuddy is scholarship chair. Current board member names and positions introduced.
- Spring market potential date change - Polish Pottery can't make the March date at school, but is currently holding. Considering May 1-2 at the ICC, setup being April 30. Deadline given of December 16. **Date required to update publicity and start recruiting volunteers**
- Biweekly Spring Market Committee meetings will begin Tuesday 1/20/26.
 - 1/20/26 at 11:00am @ JFC Library
 - 2/3/26 at 11:00am @ JFC Library
 - Further dates TBD due to Carneval break
- Current membership event dates reviewed. Discussed avoiding 3 day/holiday weekends, and making May a member exclusive event.. Dates of 1/9/26, 2/11/26, 3/13/26, 4/15/26, 5/8/26 are continuing as scheduled.
- Discussion of an early membership drive was had to try to increase memberships for next year.
- Amina discussed possible location or theme change for April event due to ICC construction. Options discussed: possible outdoor venue or change to bingo to fit in available ICC room.
- Tara is finishing the website, to be complete with monthly membership event payment options. Expected completion next week.
- Julia has started publicity for spring market. Final dates needed to complete and publish.
- Cancellation policy discussed, specifically clear wording for "nonrefundable"
- Okeefe asked about partnering for a Bingo night at GK, question how involved we will be as an organization, and what is expected of us. No date currently set.

Treasurer:

- Brief budget review. 1558 spent for Oct/Nov/Dec events, 45 made for Nov event.
- Reduction of monthly membership event budget to €300 discussed (ICC and daycare costs excluded). January event budget will remain €500
- Board members will pay yearly membership fees. Voted 8-0 in favor.
- Asked about Foggy Field volunteer thank-you event? Will plan to make a line item/gift for volunteers instead of event. **Who will plan for when and what will be given?**
- Reviewed nonprofit operating cost allocation and upcoming year budget. Will have budget meeting in January. Current operating cost is set aside. Will cut the summer discount option for upcoming year.

- Yearly membership price increase discussed. Was \$/€60 decided or to be decided after budget meeting?

Parliamentarian (Julia):

- Officer agreements distributed to Lauren and Michelle. Agreements were reviewed and signed in room prior to meeting start.
- Next year's board elections discussed
 - applications/nominations go out February/March
 - elections early April
 - announcements mid-April.
- USAG Private Org work in progress; need to add on financial statements and audit info and we're ready to submit.

Membership (Lori):

- Coffee and Convo at the Natex to boost interest in the club and establish greater community awareness and presence. First will be Tuesday 1/20/26 9:15am to accommodate back gate users, to be organized by Lori
- Discussed community giveback opportunities. Can consider handing out at the gate, Miner's, possibly kiss and ride line?
 - Commissary gift card
 - Starbucks gift card
 - Gift certificate for free entry to membership event
 - ASGK branded merchandise
- Other community awareness ideas:
 - Spouse Bunco/Bingo night
 - Community Involvement/Extracurriculars on and near base guide
 - Email commanders about publicity to service members and spouses
 - Spin-to-Win presence (Tara mentioned emailing Mirabela directly)
- Looking forward to the Wrap and Sip tomorrow

Hospitality (Amina):

- No additional notes (see President section for discussion)

Volunteer (Jen):

- Current donations for kids room requested: coloring books, toys that are easily transportable
- Current community requests: childcare for our monthly events
- Quarterly Volunteer awards and yearly volunteer award nominees
 - Stephanie Stasso for Foggy Fields volunteer award (planned, decorated, and ran Kids Cage, consistently volunteers for PTO book sales and bagging, helps with set up and tear down at membership events)
 - Sarah Hughes for yearly award for her efforts with ASGK president and beyond
- Tara to write awards packages

Publicity (Jen):

- Need headshots for new board members for official announcement. Foggy field photos planned to be used instead of new headshots.
- Members are requested to continue to like/follow/comment and share. All engagement helps (IG too)
- We are going to make paper copies of next events to distribute community wide- board members willing to help distribute as needed

Scholarships (Michelle):

- Previous year had 8 scholarship recipients
- Julia discussed updating to "NATO" in place of "DOD" in description and rubric. All board members were in favor of change
- Sarah will make current students aware of scholarship opportunity
- Will review more next meeting

Historian (none):

- Board position is currently vacant

Special Events:

- Jenna has been asked to take care of hotel reservations for Millenia's as their volunteer liason; she is solely their volunteer.

Upcoming board meeting schedule discussed. All are in favor of Wednesdays at 11:30 at JFC Library. Meetings scheduled:

- 1/7/26 at 11:30am @ JFC library
- 2/4/26 at 11:30am @ JFC library
- 3/4/26 at 11:30am @ JFC library

Meeting adjourned. End time 13:45

Meeting minutes transcribed by Lauren Johnston 12/16/25 with additional notes added 12/17/25