

ASGK January Board Meeting
January 7, 2026
JFC Library
Attendants: Sarah, Lori, Lauren, Jen, Michelle, Brittany, Amina

Meeting called to order. Start time 11:38am

President (Sarah):

-Spring Market: waiting on a date decision. We will need to decide which vendors we invite due to a limited space at the spring market meeting.

*May 1-2 is likely @ ICC with setup on April 30

-Meeting with Thompson and the German general still a possibility? (Julia sent an email a while ago, never heard back.)

-It was previously mentioned that the chapel closet will no longer be available to us, any update? ***not discussed at today's meeting**

Michael Okeefe texted, MWR AND ASGK will plan for combined Bingo event Feb 26.

Sara will set up planning meeting

Treasurer (Tara):

EURO: € 14,599.10

Foggy Fields: \$ 3,105.72

USD: € 6,123.57

The spring market website is up. Application includes booth information and requested booth items (tables, chairs, etc). Vendor contract is a hidden page that will be sent when asked. Private org application is also here. We should make a Polish Pottery/small craft business page.

Tara asked to be reimbursed for Quicken for budget tracking. All are in favor of reimbursement. Quickbooks was also suggested to replace current Excel spreadsheets.

Wix website is good to go for payments (tshirt sales and memberships are currently live). Slowly getting everything converted over. Tara will move scholarship stuff to the new website once approved.

Parliamentarian (Julia- not currently present but some items were discussed):

- Welcome Brittany! We need to do a vote of the board to formally approve as Historian. Sign the contract and you are good to go.
- **All are in favor of Brittany as Historian.**
- Because it is an executive board position, we need to "vote" at the event on 1/9 for Lauren, but that shouldn't be an issue to finalize.

- We are working on financial statements and audit reports to finalize the Private Org paperwork.
- Spin to Win w/Natex update. They plan somewhat spontaneously, but will try to give us a month heads up if possible. She is open to the idea, we just need to check in periodically to see if they have anything planned. Mirabela had none planned as of 12/16.

Secretary (Lauren):

- Confirm spring market meeting: time is changed to 11:30am at JFC library due to school early out and Sara can be there
- Coffee and convo will plan to be a monthly event- current ad poster needs date changed to January 20 on all socials ***Lori will update posters**

Membership (Lori):

- Hosting Coffee on Jan. 20th 9am. Where should we meet in February?
- **Miner's Rest for February 10th 9am**
- Do we have Newcomer's dates for this year yet? *none yet, Lori will reach out
- Passed out some flyers for this week's event that offer free entry if they bring the flyer.

Hospitality (Amina):

- Who is feeling outgoing to host trivia Friday night? Brittany and Lori offered.
- Due to forecasted snow, will watch weather and road conditions, and plan to make a call about cancelling January membership event by 1pm Friday

Volunteer (Jen):

- Set with Childcare for events through Feb and March
- **Signed up for commissary bagging on March 8th: 10am-6pm (2 hour shifts). Sign up genius link [here](#)**
 - Asked if we want any dates in 2026. Suggest taking the weekend before Foggy and 1-2 others
- Donations are requested to refresh childcare toys and coloring books inventory

Publicity (Julia/Jen):

- Can we do monthly birthday cards to members (from Julia for Lori). We can all write one during the meetings? **Yes starting with Feb birthdays- will fill out at board meetings and send to APO box**
- When do we want to start scholarship publicity? (Julia) January 15th!
 - Can we highlight some of the past recipients (Jen.)
 - Yes. Julia will make!
- Have we ever thought about adjusting the name of welfare request to something that communicates their goal a little more clearly, like Community Support Grant? (Jen/Julia)
 - **Yes, all in favor. Name officially changing to Community Support Grant**
- Need pictures for Brittany and Lauren to officially announce them as board members (Jen)
- Please send me any pictures you take on Friday. Thank you! (Jen)

Scholarships (Michelle):

January 15 announcement

- Updated scholarship essay questions - kept 1 the same (focused on personal and professional goals and military community) - any disagreement with this? No disagreement noted.
- Updated the grading rubric to follow the scholarship essay questions
- Updated the volunteer requirements area to focus on 2021 and forward - doesn't make sense to me why we would focus on pre 2020 activities
- I would like to change the form so that responses are not able to be edited.
- And not show a summary of results
- Keeping the application deadline of April 15, 2026.
- Any thoughts on readers? (Will have 3 total - One from GK, One International, One Wild Card) *Names considered: Colonel Kevin Wilson, office director at the school (Robert?)
- If anyone would like to review the scholarship application one more time for any mess ups that would be great. I double checked it but just in case. *Jen will review*
- Next year's rubric to include extra point for being a dependent of an ASGK member

Historian (Brittany):

No updates

Special Events:

- . Any updates on the Polish pottery status?

Upcoming board meeting schedule discussed. All are in favor of continuing Wednesdays at 11:30 at JFC Library. Meetings scheduled:

- 2/4/26 at 11:30am @ JFC library
- 3/4/26 at 11:30am @ JFC library

Due to weather, library closing at 12:30. Meeting adjourned 12:18pm

Meeting notes transcribed by Lauren Johnston 1/7/26